**R.E ABDUL BASIT **

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Contact.no: +92-331-2456822

EDUCATION

* BE (Electrical Engineering) 2011

Sir Syed University of Engineering & Technology, Karachi

**WORK EXPERIENCE**

* **Crescent Enterprises** 2015

Inspection Officer (3 years experience)

Responsibilities:

* Coordination with management for implementation of quality policy.
* Generated awareness amongst employees about workplace hazards.
* Monitored flow of inventory of organization.
* Contributed in design of work flow.
* Performed production calculation and requirement of work force as per calculation.

HONOURS/ ACHIEVEMENTS/ REWARDS

* Registered engineer with Pakistan Engineering Council (PEC).
* Member of infection control committee at D.U.H.S (D.I.K.I.O.H.S)
* Selected for ISSB as a GDP Candidate in PAF.
* Secured 2nd position in EFU training centre, Karachi.
* English language certificate from Intra Digit College (defence branch), Karachi.

**SKILLS**

* Risk assessment.
* Application of controls on hazards.
* Auditing skills.
* C++ Programming
* Emergency response system.
* Proficient at MS Office.
* Knowledge of MATLAB and AutoCAD.
* Developed ability to produce reports and presentations to a professional standard.
* Proficient in assessing data and formulating solutions.
* Strong team working, leadership and communication skills.